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Submission form for the **Day in the Lab** department

*This image-heavy section offers readers an insider’s tour of studios and research labs worldwide. Authors must submit at least 10 high-quality images documenting the lab, both its physical environment and its activities.*

*Word count for Day in the Lab submissions: 800 words max*

Once the form has been completed, please send it, along with your article draft, to our editors-in-chief Daniela Rosner, Alex Taylor, and Mikael Wiberg at [eic@interactions.acm.org](mailto:eic@interactions.acm.org).

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| --- |
| Studio/Lab Name |
|  |
| Author(s) |
|  |
| Complete postal address |
|  |
| Email contact(s) |
|  |
| Twitter handle and Twitter hashtags for the project (optional) (we use this to promote your project online) |
|  |
| Blog Post: Interested in contributing a blog post to promote your article? |
|  |
| Project web site url (optional) |
|  |
| Choose at least 6 questions to answer from the following. |
| *Suggested Questions to Answer:* - How do you describe your lab to visitors? - What is a unique feature of your lab? - How many people are in the lab and what is the mix of backgrounds and roles? - How would you briefly describe a day in the life of your lab? - What is one feature of your lab that you could not do without? - What is one feature of your lab you want and do not have? - How would you describe how people interact in your lab? - What is the one thing you see as most important about the work you do there? |
| Word count (max 800 words) |
|  |
| Image captions (Insert captions for 10-12 images submitted separately – JPEG or TIFF at least 300 DPI) |
| *Suggested Images to submit for Day in the Lab:* - Overview photos showing the lab - Photos of unique or particular features, equipment, collaborative set-up, etc. - Photos of lab/studio activity  *Images should be sent separately via email or Dropbox.* |